

SoB EDUCATION & TRAINING CONFERENCE 2011

Booking Form (all fees shown are in Pounds Stirling)

Please print out and complete one form for each delegate in **BLOCK CAPITALS**, ticking the appropriate boxes, and return it by post, along with payment, to: Noel Carruthers, 18 Rythe Road, Claygate, Surrey, KT10 9DF

T: +44 (0)1372 468 240 E: conf.treasurer@societyofbookbinders.com

Personal Details

Membership N^o (if applicable):

Title: Name:

Address:

.....

Postcode: Phone:

Email:

Please list any special requirements (access, mobility, dietary etc.):

.....

Delegate Status

Full Delegate: SoB Member: £350 Non-Member: £390

Day Delegate (Friday): SoB Member: £105 Non-Member: £125

Day Delegate (Saturday): SoB Member: £105 Non-Member: £125

Day Delegate Conference Dinner (Saturday): £35

Payment Details

If booking before 31st January 2011, Full Delegates may pay a deposit of £100 and the balance by 30th April 2011. If booking *after* 31st January 2011, the full amount must be paid. Day Delegates must pay the full amount with this Booking Form.

If booking after 31st May 2011, please add £20 for Full Delegates and £10 per day for Day Delegates.

Total amount payable: £.....

I enclose a cheque for £..... made payable to *The Society of Bookbinders E&T Conference*

Please debit my Visa/Mastercard (delete as appropriate) to the sum of £.....

Card No. Expiry date /

Security number (the last 3 digits on the back of your card you may wish to send these separately)

Confirmations will be sent out either with reminders or joining instructions.

I have read and agree to the booking conditions.

Signed: Date:

- Confirmation of booking will be sent by email once your payment has been cleared.
- If no email address is provided you will receive confirmation with your joining instructions.
- An administration charge of £20 will be made for cancellation prior to 20th July 2011.
- If bookings are cancelled after 20th July 2011 there will be no refund of fees paid.